

APPENDIX 25

AWANUI LIAISON COMMITTEE TERMS OF REFERENCE

AWANUI RIVER MANAGEMENT PLAN LIAISON COMMITTEE

Terms of Reference

- Reporting to:** The Landcare Committee of the Northland Regional Council.
- Composition:** The Liaison Committee is a sub-committee of and appointed by the Northland Regional Council and shall comprise:
- One Regional Councillor appointed by the Northland Regional Council who shall be the chair of the Committee;
 - One representative of the Far North District Council's Northern Community Board who will also represent the residents of the urban areas of Kaitaia and Awanui;
 - Three iwi representatives, one each nominated by Te Rarawa, Ngai Takato, and Ngati Kahu;
 - Four representatives of the ratepayers of the river catchment, one from each area:
 - One representing upper catchment area landholders and residents upstream of the confluence of the Larmer's Road intersection with SH1;
 - One representing the rural catchment area and flats east of the Awanui River between the Larmer's Road intersection with SH1 and Sandhills Road-Quarry Road;
 - One representing the rural catchment area and flats west of the Awanui River between the Kaitaia urban area and Sandhills-Quarry Road, including the catchments of the Pukepoto Stream and Lake Tangonge; and
 - One representing the catchment area and flats between Sandhills Road-Quarry Road and Rangaunu Harbour.
 - One representative nominated by the business community of Kaitaia;
 - One representative of the Kaitaia Drainage District Committee;
 - One representative of the Department of Conservation; and
 - The Northland Regional Council's Environmental Monitoring Manager or his nominee.

Appointment of Liaison Committee members

The Northland Regional Council shall call for nominations from the Far North District Council's Northern Community Board, the Kaitaia Drainage District Committee, the two iwi authorities, the Department of Conservation for Liaison Committee representatives on a three yearly basis. The Council shall at the same time also call for nominations for the three landholder

Liaison Committee representatives by way of public notice in newspapers circulating in the Management Plan area.

The Northland Regional Council shall select the Liaison Committee landowner representatives from nominations received based on the experience and familiarity of the nominees with the operation of the Awanui River Management Plan, both positive and adverse. If there are insufficient nominations to fill the three landholders positions on the Liaison Committee, the Council shall invite appropriate landholders to join the Committee.

Appointments will be made for a term of three years, in sequence with the local government elections, or until earlier disqualification, death or resignation. Should any of the latter three events arise, replacement appointees may be made by the Northland Regional Council.

Meeting Frequency: As required, but no less than twice each year in June and October. Meetings shall be held on weekday evening, shall be advertised in local newspapers and shall be open to the public.

Standing Orders: Meetings will be run in accordance with New Zealand Standard Model Standing Orders (NZS 9202:2001).

Objective: To advise and make recommendations to the Northland Regional Council, via the Landcare Committee, on all matters pertaining to the development and implementation of the Awanui River Management Plan.

Functions: The Awanui River Management Plan Liaison Committee is an advisory committee of the Northland Regional Council and has no delegated authority or specific powers. Its functions are to:

1. Provide a stakeholder forum for the development of policies and plans for the management of flooding within the Awanui River Management Plan rating area.
2. Enable stakeholders to participate in the ongoing management of flood control with the Awanui River catchment.
3. Facilitate communications between the Northland Regional Council, which is ultimately responsible for the management of the scheme, and the residents and landholders within the catchment.
4. Advise the Northland Regional Council on all matters relating to the management of the Awanui River Flood Management Scheme.

Specific tasks will include:

1. Annually reviewing the priority and order of works within the management plan, ensuring that works are being undertaken in the order set out in the Plan and to the

standards specified in the Plan or, when necessary, recommending changes to the Plan.

2. Each year, reporting on performance against the past year's work plan and recommending to the Regional Council an annual works plan and budget for the forthcoming financial year.
3. Each meeting reviewing monitoring reports on the environmental impacts of the scheme.
4. Assisting the Regional Council to identify potential opportunities for improvement to the scheme and to assist the Council to consult with affected parties.