Northland REGIONAL COUNCIL

HOT WORK APPLICATION – HARBOURMASTER AUTHORISATION

Vessel:……..……. Port: …….…… Berth: ……

Section A – Application (To be completed by the ship's master or his representative)

a) Description of hot work operation: ……..……..

……..

b) Location on board:…….

c) Work to be carried out by: Ship's Crew ☐ Shore Provider ☐

Officer In-Charge or Company name of shore provider: .....

e) Equipment to be used checked to be safe & serviceable: Yes ☐ No ☐

f) Nature of cargo considered & hot work area made safe: Yes ☐ No ☐

g) Fixed & portable fire-fighting equipment ready in the vicinity: Yes ☐ No ☐

h) Is location near tank vents / next to an oil tank: Yes ☐ No ☐

i) Is location next to an oil tank/enclosed space/below decks: Yes ☐ No ☐

j) Any oil or dangerous goods transfers on the vessel or ashore: Yes ☐ No ☐

e) Permit requested from.……(time)……..……..(date) to.……(time)……..……..(date)

f) Signature of Master (or responsible ship's officer – state rank)..……..

Section B – Facility Owner Acknowledgment

Person Responsible……. Signature……..……...

(Once acknowledged by facility owner, completed form to be emailed to the Harbourmaster for approval. Email hotwork@nrc.govt.nz or if email system fails, call the NRC Hotline 0800 504 639)

Section C – Hot Work Authorisation by Harbourmaster

Permit issued from.……..……(time)……..…...…..(date)to…...……(time)……..(date)

Issued by: …….

Notes for Applicant:

-Applications for hot work permits must be submitted at least 2 hours before commencement of work. An application for a hot work permit must be complete in all respects, failing which the application will be declined.

-Hot work operations must comply with the Code of Safe Working Practices for Merchant Seafarers (Maritime New Zealand – 2007, document may be accessed on the MNZ website).

-The Harbourmaster may carry out announced or unannounced audits of hot work operations at his discretion. If the Harbourmaster is not satisfied that adequate precautions have been taken or if the hazard caused by the hot work operation is not acceptable, he may forbid the operation from commencing or continuing.

-Before commencing hot work, a copy of the approved Hot Work Permit should be displayed close to the work site and in another conspicuous location on board the vessel. The Harbourmaster reserves the right to charge the applicant a fee for the approval of hot work permits and audits as per NRC's charging policy.