

HOT WORK APPLICATION – FACILITY ACKNOWLEDGEMENT

Vessel:..... Port: Berth:

Section A – Application (To be completed by the ship’s master or his representative)

a) Description of hot work operation:
.....

b) Location on board:.....

c) Work to be carried out complies with the Code of Safe Working Practices for Merchant Seafarers Yes No

d) Work to be carried out complies with the vessel’s Safety Management System Procedures Yes No

e) Permit requested from.....(time).....(date) to.....(time).....(date)

f) Signature of Master (or responsible ship’s officer – state rank).....

Section B – Facility Owner Acknowledgment

Person Responsible..... Signature.....

(Acknowledged form to be returned by facility owner to applicant and emailed to the Harbourmaster at the same time. Email hotwork@nrc.govt.nz or if email system fails, call NRC Hotline 0800 504 639)

Section C – For Harbourmaster use, if required

Comments:.....

Person Responsible:.....

Notes for Applicant:

- Applications for hot work permits must be submitted at least 2 hours before commencement of work. An application for a hot work permit must be complete in all respects, failing which the application will be declined.
- Hot work operations must comply with the Code of Safe Working Practices for Merchant Seafarers (Maritime New Zealand – 2007, document may be accessed on the MNZ website).
- The Harbourmaster may carry out announced or unannounced audits of hot work operations at his discretion. If the Harbourmaster is not satisfied that adequate precautions have been taken or if the hazard caused by the hot work operation is not acceptable, he may forbid the operation from commencing or continuing.
- Before commencing hot work, a copy of the approved Hot Work Permit should be displayed close to the work site and in another conspicuous location on board the vessel. The Harbourmaster reserves the right to charge the applicant a fee for the approval of hot work permits and audits as per NRC’s charging policy.