



INFORMATION REQUIREMENTS FOR RESOURCE CONSENT MINOR COASTAL ACTIVITY

When submitting your application to the Northland Regional Council for a resource consent for a minor coastal activity, you need to ensure that sufficient information is supplied in support of your application.

The Council has specific forms to help you supply the required information. When applying to carry out a minor coastal activity, please ensure all of the relevant questions in AEE 10 are answered fully. Supplying this information will enable Regional Council staff to assess your application in terms of the Resource Management Act 1991, and any relevant resource management plans.

If all the necessary information is not supplied with the application then the Regional Council may return your application or request further information (pursuant to Section 92 of the Resource Management Act 1991). This will lead to delays in the processing of your application.

If the effects of the proposed coastal activity are minor, then the Regional Council is likely to process your application without public notification provided written approvals are gained from all parties that may be adversely affected by the activity. Details of the consultation required are presented later in this document.

If you are unable to supply the necessary written approvals from the affected parties, or if the effects of the activity are more than minor, then the Regional Council must publicly notify the application. This can result in significant delays in the processing of your application and additional processing costs.

If you have any doubts as to who you need to provide written approvals from, or what information should be supplied with your application, then you should contact Regional Council staff to discuss the matter.

The following information relates to questions asked in Minor Coastal – AEE 10, and is provided to assist you with answering the questions.



A – Description of the Proposed Activity

Question A.1

Describe the proposed activity, eg. construction of jetty, boatramp, boatshed, etc. Provide details of any proposed construction and the timing of the works, and provide details on the use of the structure, reasons why the site was chosen and what other sites were investigated.

If the proposed activity is to exclude the others (ie. the public) from using an area or a structure, then provide details on who is to be excluded and the reason for the proposed exclusion (eg. safety).

Question A.2 & A.3

If the activity relates to an existing authorised activity or structure, provide the details of any previous resource consent or authority. It is recommended that you provide a copy of the previous approval.

B – Site Details

This section covers the characteristics of the area in which you are proposing to carry out the activity(ies).

Question B.1

A clear description of the site is important when assessing the potential effects of the proposed activity. This description should include topography of any adjoining land, contour of the seabed, details of any structures and existing activities in the surrounding area.

Question B.2 & B.3

The type of seabed, plants, and animals in and around the area of the proposed activity is important when assessing potential effects. Consider if the proposed activity would disturb the seabed or involve the removal of any vegetation.

Question B.4

It is important to supply details on any cultural, historical, or scenic features and food gathering areas that may be in the vicinity of the proposed activity.

Question B.5 & B.6

Please note you must supply detailed maps of the area surrounding the proposed activity, and if the activity relates to a coastal structure, an adequately detailed plan must be supplied. Please ensure all the requested information detailed in B5 and B6 is shown on the maps and plans.

C – Assessment of Effects on the Environment

In this section you need to consider what the effects of your proposed activity will be on the environment. Depending on the size of your proposed activity and the scale of its potential effects of the proposal is significant, a report by a professional advisor in support of your application may be required. If you are unsure of the information requirements please contact the Regional Council.

Please note the word “environment” includes the adjoining land, surrounding coastal water, any surrounding resource users, and local iwi. The information below will help you answer the questions of this section.

Question C.1

You need to consider whether your proposed activity will have any effect on the surrounding plant, animal or marine life.

Question C.2

The visual impact of the proposed activity needs to be considered, as well as the compatibility of any proposed structure where there are existing structures and coastal activities.

Question C.3

Other parties may use the area in or around the proposed activity and therefore you also need to consider the potential effects on these parties.

Question C.4

The erection of a coastal structure may affect tidal flows and hence result in deposition or erosion of the seabed or the foreshore. Depending on the type of activity, adverse effects on water quality may also be a result. These effects need to be described.

Question C.5

In the event that adverse effects may result from the proposed activity, provide details on how these effects may be mitigated. This may include measures to maintain water quality and associated wildlife habitats, or measures to protect areas of cultural, historical, recreational or scenic features of importance. Other mitigation measures may include measures designed to maintain public access and/or recreational use in an area.

Question C.6

Applicants must consider ‘alternatives’ and provide details on any other options considered. Alternative options may include:

- a different location
- a different design for any proposed structure
- a different construction method

Question C.7

Tick the boxes that correspond to the people/parties with whom you have consulted regarding your proposed coastal activity. The Regional Council can advise you of those parties considered to be “affected” and can also supply you with a list of appropriate iwi contacts to consult with.

If you have any queries relating to information requirements, please contact the Northland Regional Council.

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